01 Health and safety procedures

**01.7 Outdoors**

* All gates and fences are childproof, safe, and secure.
* Areas are checked daily to make sure animal droppings, litter, glass etc. is removed. Staff wear disposable gloves to do this.
* Bushes or overhanging trees are checked to ensure they do not bear poisonous berries.
* Stinging nettles and brambles are removed.
* Climbing equipment is only placed on safety surfaces.
* Wooden equipment is maintained safely, put away daily and not used if broken.
* Wooden equipment is sanded and varnished as required.
* Broken climbing equipment or outdoor toys are removed and reported to the setting manager.
* Children are always supervised within ratios outside.
* Children are suitably attired for the weather conditions and type of outdoor activities.
* Sun cream (if parents have given permission) is applied and hats are worn during the summer months. Outdoor play is avoided in extreme heat between noon and 3pm.
* Children who have no adequate means of sun protection, such as a hat, long sleeves and trousers or sun cream, will not be able to play outdoors in un-shaded areas.
* Children are supervised on climbing equipment, especially younger children.
* Water play is not left out but is cleared, cleaned and stored after each use.
* Receptacles are left upturned to prevent collection of rainwater, this is important in areas where there are vermin to prevent urine/faeces contaminating the water.
* Sightings of vermin are recorded and reported to the manager who reports to the Environmental Health’s Pest Control Department.
* Outdoor areas that have flooded are not used until cleaned down and restored. Grassed areas are not played on for at least one week after the floodwater has gone.

**Drones**

If there are concerns about a ‘drone’ being flown over the outdoor area, that may compromise children’s safety or privacy, the setting manager will contact the police on 101.

* Children will be bought inside immediately.
* Parents will be informed that a Drone has been spotted flying over the outdoor area and will be advised fully of the actions taken by the setting.
* The police will have their own procedures to follow and will act accordingly.
* If at any point following the incident, photographs taken by a drone emerge on social media that could identify the nursery or individual children, these are reported to the police.
* A record is completed in the Notifiable Incident Record unless there is reason to believe that the incident might have safeguarding implications, for example:
* the drone has hovered specifically over the outdoor area for any length of time
* there is a likelihood that images of the children have been recorded
* is spotted on more than one occasion
* if the Police believe there is cause for concern

Where this is the case, 06 Safeguarding children, young people and vulnerable adults procedures are followed.

**Further guidance**

Reportable Incident Record (Pre-school Learning Alliance 2015)

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Rosalind Hambidge (Director) Date: 20/01/2023

All signed on behalf of Little Oak Pre-school (Witney) Ltd

Policy review due: September 2023